Import Pictures

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Import Pictures is for importing pictures for student accounts. The pictures will display on the **Breakfast**, **Lunch**, **Other** and **Supper Serve** screen.

How are the pictures named?

Student Number   Serving Number

Choose a .zip file containing pictures of the following types .jpg, .jpeg, or .bmp

Choose File   No file chosen

Student Number vs. Serving Number
Select **Student Number** or **Serving Number** for what the file name is based on. You can use either .jpg or .bmp files, but the pictures will need to be in a **Zipped (compressed)** file. The file names must match either the **Student Number** or **Serving Number**.

Choose File
Click **Choose File** to browse to the location of file.

Upload
Click **Upload** to bring the images into *Meals Plus Web*. A **Progress Bar** will display on the bottom of the form. Pictures will automatically be attached to the appropriate student accounts in **Account Setup**.

Upload